

JIFIS INTERNATIONAL SCHOOL

MARKING POLICY

Marking policy is part of a set of policies on assessment, record keeping and reporting. The marking policy aims to encourage a positive self-image and increase learner independence in learning. It is also to raise the level of learners' attainment across the school.

Marking is an important part of the assessment process and reflects the aims of the school. Marking will provide focused feedback on the learning objective/success criteria for lessons taught.

Effective marking

- Helps teachers (facilitators) evaluate teaching and inform future planning and next steps in learning.
- Helps parents to understand the strengths and areas to develop in their ward's work.
- Relates to learning objectives and success criteria for each lesson.

Principles

- Marking should motivate learners by rewarding achievement and encouraging them to want to improve.
- Feedback from marking must be meaningful to learners in terms of explaining next steps.

Methodology

- All work is marked. Red ink is used in marking.
- Correct response is indicated by a tick ✓
- An incorrect response is indicated by a dot •
- Incorrect spellings are indicated by a line under the word and the correct spelling written either in the margin or above the word.
- Where appropriate, incorrect spellings are underlined and "sp" written in the margin. This indicates that the child is expected to search for the correct spelling independently.
- A missing word is indicated by ^
- Missing or incorrect punctuation is indicated by a ○
- ^An uncapitalized word gets ≡ beneath.

The implementation of this policy is the responsibility of all teaching staff.

July, 2021.